



PRE-APPLICATION INFORMATION

AGENCY NAME Pike Property.com.au
ADDRESS 174 Morayfield Road , Morayfield QLD 4506
PHONE 1300 933 733
EMAIL rentals@pikeproperty.com.au

Selecting a Property

Select property via website pikeproperty.com.au or other advertised source

Drive-by the property for location suitability

Contact us or book an inspection time to view the property online

We will meet you at the property at the appointed time

If you are not able to keep the appointment please contact our office in advance

A copy of a General Tenancy Agreement and any Special Terms can be viewed at pikeproperty.com.au/tenant-forms

Application Process

1. Ensure you have viewed and are satisfied with General Tenancy Agreement, terms and any special conditions
2. Complete one Application Form per person over 18 years of age. Children may be included on parent or guardian application
3. Include evidence of your income eg current payslips, Centrelink documents or if self employed, a letter of income verification from your Accountant.
4. Provide and attach photocopies of documents required to meet 100 points of identification as the guide shows below:

Please note this Agency cannot provide photocopying services

100 POINTS IDENTIFICATION CHECK					
Drivers Licence	40 points	Other Photo ID	30 points	Current vehicle registration	10 points
Passport	40 points	Recent payslip	30 points	Bank/Credit Card Statement	10 points
Birth Certificate	40 points	Previous tenancy ledger	30 points	Telephone/Electricity/Gas Account	10 points
18+ card	30 points	Previous 4 rent receipts	20 points	Pension/Health Care Card	10 points

Important Information

Please be aware Bond Transfers are NOT an option

Incomplete Applications cannot be processed

If you require assistance to complete the form please ask - we are here to help!

Approval process

As your Application is a high priority we will endeavour to have a response to you within 48 hours however in some circumstances it may be longer due to delays in processing or reaching your references.

Information verification by our agency

To verify your Application information we contact Tenancy Databases - TICA & NTD. If you have had a problem with a previous tenancy please discuss the circumstances with us. We also contact your Employer/HR Manager, current & previous Agent/Lessor and personal referees.

If Application is not accepted

If your Application is not accepted by the property owner it will be retained for one (1) month and then destroyed securely to comply with Privacy Legislation.

If Application is accepted

If your Application is accepted by the Lessor, you are required to pay an amount equivalent to one (1) weeks rent as a holding deposit within 24 hours of notification of acceptance or as agreed with your Property Manager. It is a requirement that two (2) weeks rent in advance and a bond of four (4) weeks rent are paid prior to occupancy.

Rent payment method options

We cannot accept cash payments.

We offer 'DEFT' - a rental payment service provided by Macquarie Banking Limited. Please see DEFT website for more details.

EFTPOS facilities are available in our office or by phone for debit cards only.

Direct Debit payments are at a cost to the tenant of \$0.85 cents per transaction plus any credit card fees if applicable. Dishonour fees are estimated to be \$15.00 should payments dishonour. Please note these fees are in addition to any charges you may incur from your bank or financial institution. EFTPOS facilities are available in our office or by phone for debit cards only.